MEMO

FROM: DIRECTOR, SODeL **REF**: JKU/2/041/053/170

TO: ALL SODeL STUDENTS **DATE**: 22th/06/ 2022

SUB: EXAMINATION PREPAREDNESS

This is to thank you for choosing to study with SODeL JKUAT. As you prepare for your forthcoming exams kindly note the following:

1. Examination timetable for the May- August 2022 semester will be out by 29th June 2022. Examinations shall commence on 25th July 2022 until 5th August 2022. **(KINDLY REFER TO THE TIMETABLE FROM SODEL ONLY AND NOT ANY OTHER)**

2. Training on how to do exams online shall be given on **15th July from 11.00AM** through a webinar meeting. The link shall be availed in the Student notice board any time.

3. All students must be ready with a **good Laptop installed with windows 10** and above. A **WEBCAM MUST** be functional. Linux and other operating systems are not supported.

4. All students must have done their CATS and assignments before the attempting the examinations

5. It's the responsibility of every student to ensure that they do the coursework (CATS and assignments) by interacting with their Dons.

6. The examination office is only responsible for the missing end of semester Examination mark.

7. Deferments should only be done by the 6th week of the semester except for special cases

8. Special examinations are only offered in the event that the situation occurs during the exam period.

9. The office would like to know if there is any course units where Dons have never interacted with the students. Kindly fill out the goggle form in the Student Notice Board in the LMS.

Wishing You the very best as you prepare for your semester examinations.

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Prof. Rebecca Waihenya, Ph.D.
DIRECTOR, SODeL